



# 2016 Lonesome Dove Fest

## September 23<sup>rd</sup> - 24<sup>th</sup>

### Application for Exhibitor Space



*Lonesome Dove Fest is a annual two day event held on the opening weekend of Dove season (South Zone) at the of the Karnes County Youth Show Barn grounds located on U.S. Highway 181 between Karnes City and Kenedy, just north of Otto Kaiser Memorial Hospital. Activities include a parade, cook-off, shooting competitions, exhibits, vendors, games, entertainment, and more. It is through the community support of this event that the Karnes City Rotary Club is able to fund scholarships for the high school students of Karnes County and contribute to many more worthwhile community efforts each year.*

This application for (booth) space is required to register as an Exhibitor/Vendor for the 2016 Lonesome Dove Fest. See the attached "Exhibitor Information & Guidelines" page which contains the rules/requirements for Exhibitors. Applications will not be processed unless complete, signed and full payment has been received. **Deadline is 3:00 pm on Friday, September 16, 2016.**

**Mail completed form & payment to:**

Lonesome Dove Fest  
Attn: Melissa Malik  
PO Box 444  
Karnes City, TX 78118

**For additional information, please contact:**

LDF Exhibits Chairperson  
Melissa Malik  
830-477-0065  
melissa@mcapitaladv.com

Each exhibitor space measures 10' x 10' and a fee of \$65 per space is required. Exhibitors requiring additional space can reserve multiple conjoining spaces. *All fees are non-refundable and non-transferrable, for any reason, after September 16<sup>th</sup>.*

**Please make checks payable to: Lonesome Dove Fest**

10' x 10' exhibitor space(s): \_\_\_\_\_ x \$65 each = \$ \_\_\_\_\_

Exhibit Name: \_\_\_\_\_ Email: \_\_\_\_\_

Primary Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Description of exhibit/booth and items to be sold/distributed: \_\_\_\_\_

**Please Note:** Beginning this year, exhibitor location will be determined by and assigned at the discretion of the Lonesome Dove Fest Committee. Space location and access to electricity will be assigned on a first come first served basis by order of when the application and full payment is received. Requests regarding space assignments will be taken into consideration but cannot be guaranteed. Exhibitors will be notified of their space assignments at check-in (Fri, 9/23, 3pm-7pm).

Electricity needed for space?     **Required**         **Preferred**         **No**

Special requests regarding exhibitor space assignment: \_\_\_\_\_

**Acknowledgement of Exhibitor Information & Guidelines:** I have read and agree to comply with the enforced "2016 Lonesome Dove Fest Exhibitor Information & Guidelines". I understand that Lonesome Dove Fest Committee reserves the right to deny any application or remove any exhibitor from the event that violates these guidelines.

**Exhibitor Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*For LDF committee use only:*

**Rcvd:** By: \_\_\_\_\_ Date: \_\_\_\_\_ Pmnt: \_\_\_\_\_ Ck#: \_\_\_\_\_

**Check-in:** Space: \_\_\_\_\_ Pass: \_\_\_\_\_ Time: \_\_\_\_\_ By: \_\_\_\_\_

# 2016 Lonesome Dove Fest

## Exhibitor Information & Guidelines

### EXHIBITOR REGISTRATION

- Only registered exhibitors are allowed to sell, distribute, or showcase items of any kind (including, but not limited to, merchandise, food, fliers, information, etc) at Lonesome Dove Fest. Non-booth holders are prohibited from distributing any items on the grounds of the Karnes County Youth Show Barn during Lonesome Dove Fest. Booth sharing is not allowed; only *one* vendor, business, or organization per space.
- Exhibitor (including vendors) must submit completed applications and pay all space fees in full for no later than **3:00 pm on Friday, September 16<sup>th</sup>**. The Lonesome Dove Fest Committee reserves the right to deny any Exhibitor application for any reason.

### EXHIBITOR CHECK-IN & SET-UP

- Exhibitor check-in will be held inside of the tent on **3:00 pm - 7:00 pm on Friday, September 23<sup>rd</sup>**. Once you have checked in and have received your space assignment and parking pass, you may begin setting up your booth. *No one will be allowed to access to the tent area before 3:00 pm on Friday so please do not arrive before this time.*
- A designated parking area will be available for exhibitors. Each exhibitor space will receive 1 parking pass at check-in. Based on the availability, up to 1 additional parking pass may be issued upon request. Vehicles will only be short-term granted access to the tent grounds to unload booth items during the designated check-in period (*requires parking pass*).
- Exhibitor spaces will be located in the tent. This area will be open to the public **3:00 pm - 11:00 pm on Friday, September 23<sup>rd</sup>** and **9:00 am - 10:00 am on Saturday, September 24<sup>th</sup>**. Exhibitors are highly encouraged to setup and operate for Friday evening visitors. Security will be provided for those wishing to leave their booths intact overnight. Exhibitors will have access to the booth area beginning at 9:00 am on Saturday. All booths should be setup, staffed and ready to operate by no later than 11:00 am, as the largest influx of visitors occurs at the conclusion of the parade .

### BOOTH BREAK-DOWN

- Exhibitors may close and break down their booths at anytime they choose as long as doing so does not interfere with Lonesome Dove Fest activities or other exhibitors. All booths broken down and all property must be removed from the grounds by no later than 12:30 am.
- Vehicles will only be granted access to the tent grounds to **load** property/booth items **after 9:00 pm** on Friday & Saturday.

### OTHER

- Exhibitors are responsible for providing all equipment and materials necessary to operate their booth (tables, chairs, trashcans, extension cords, pop-ups, displays, etc) and for cleaning and maintaining their booth area. Lonesome Dove Fest is not responsibility for any lost, stolen or damaged items, or for any equipment other than its own.
- Exhibitor booths, merchandise, materials, personal property, and such, must be contained within the designated area and may not extend beyond their allotted space unless additional space has been paid for in full. Fliers, handbills, petitions, and other material may *only* be distributed from the booth area. All business conducted by an exhibitor must be done within their designated area.
- Exhibitors are solely responsibility for obtain all permits, licenses, etc. related to their booth/ item, as well as collecting and remitting all sales tax, if applicable, to the Texas Comptroller.
- Lonesome Dove Fest is a family friendly event. **The sale or distribution of materials that may be unsafe, illegal, pornographic, or considered offensive in any way is strictly prohibited.** Please do not display any merchandise that would be inappropriate for children.
- Absolutely **NO** popguns, stink/smoke bombs, projectile type toys, or other obnoxious toys.